

# BURMARSH PARISH COUNCIL

Year 2021, page 1

## MINUTES OF THE STATUTORY ANNUAL MEETING

On Tuesday 18<sup>th</sup> May 2021 following the Annual Parish Meeting in the Church Room

**Present:** Cllr. Mrs. P. Argar (Chairman) and Cllrs. B. Ashdown, D. Wimble & clerk J. Rich plus 5 members of the public.

**Coronavirus precautions** – hand sanitiser was available; seating was socially distanced, and an attendance record was kept for tracking purposes. The wearing of face coverings was left to individual discretion.

1. **Election of Chairman** – Cllr. Mrs. P. Argar was elected as Chairman for this municipal year and signed the Declaration of Acceptance of Office.
2. **Election of Vice Chairman** – it was agreed to not appoint a Vice Chairman at this time.
3. **Minutes** – the minutes of the last meeting on 14th October 2020 were agreed and signed.
4. **Matters arising** – it was agreed to defer consideration of any matters arising from the minutes until the next meeting.
5. **Casual Vacancies** – The three residents who had volunteered to fill the vacancies (Mr. Anthony Burgess, Mrs. Lisa Cottingham and Mrs. Gayna Murphy) made a brief statement. Mrs. Murphy withdrew her application and therefore Mr. Burgess and Mrs. Cottingham were co-opted to join the parish council and signed the Declaration of Acceptance of Office. An induction meeting was arranged for the following week.
6. **Church Room** – considered the current and future position of the Church Room and its importance to the village, taking account of the views of the community expressed in the Annual Parish Meeting, and resolved to apply to F&HDC for nomination as an Asset of Community Value.
7. **Defibrillator** – noted the current position of the project and considered future arrangements for the checking and care of the equipment and kiosk as well as awareness training for the community, taking account of views and interest expressed in the Annual Parish Meeting. Agreed to defer a request for training until virtual sessions are no longer required. Cllr. Wimble will approach Mr. Hills about taking responsibility for the painting and cleaning of the kiosk; Cllr. Ashdown will approach Mr. Goodier about the weekly checks and Cllr. Mrs. Argar will ask if Mrs. Whitehead would be a reserve checker.
8. **Next meeting** – Tuesday 8<sup>th</sup> June 2021