

BURMARSH PARISH COUNCIL

Year 2021, page 6

MINUTES OF AN ORDINARY MEETING

On Tuesday 2nd November 2021 starting at 7:30 pm in All Saints Church

Present: Cllr. Mrs. P. Argar (Chairman) and Cllrs. B. Ashdown, Mrs. L. Cottington, D. Wimble & clerk J. Rich plus 2 members of the public

Apologies: Cllr. A. Burgess due to Covid

1. **Minutes** - minutes of the last meeting on 5th October 2021 were agreed and signed.

2. **Highways matters** - noted that the hedge in Donkey Street has been cut a little.

3. **Playing field**

(A) noted that the fence replacement is still under investigation by Cllrs. Wimble & Mrs. Argar

(B) recorded thanks to Mr. Phil Cottington for dealing with the brambles promptly

4. **Financial Matters**

(A) authorised payment of £120 to Stratford's for playing field rent for 2022

(B) authorised payment of £168 inc. VAT to M. Coleman for grass cutting for October

(C) noted the total end of year reserves of £8,367.38 and agree the allocation of reserves for 2021-22 as follows:

Earmarked Reserves

• Renewal of playing field lease: 5 year's provision	£ 400
• Estimated cost of a contested election	£1,533
• Provision for future costs of neighbourhood planning	£1,500
• Provision for replacement of essential IT	£ 750
• Provision against loss of CTRS grant	<u>£1,500</u>
TOTAL EARMARKED RESERVES	£5,683
Leaving general reserves of	£2,684.38

(D) considered spending plans to enact the 2021-22 budget and agreed no further action at this time

(E) noted the budget monitor and forecast outturn for 2021-22

(F) confirmed a General Reserve Policy to maintain the level between 25% and 100% of the Net Revenue Expenditure specified in the current annual budget.

(G) agreed a draft budget for 2022-23, continuing a strategy of maintaining the precept at its current level and using unallocated reserves to address the deficit

(H) approved a precept requirement for 2022-23 of £3,977, subject to further consideration when changes in the tax base have been notified.

5. **Church Room** – received an update from the Chairman on the steps being taken to restore the building to a condition where community use can be continued. Received comments from the public and considered issues including waste disposal, the need for volunteers, donations and grant funding. Agreed to keep this matter under review.

6. **Remembrance Sunday** – the Chairman confirmed that she will attend the Burmarsh service and will lay the parish council wreath.

7. **Correspondence** – noted correspondence received, including the Kent C. C. Contain Outbreak Management Fund and agreed the parish council could not support a bid. Discussed the future arrangements for a newsletter and agreed to await the outcome of a call for volunteers.

8. **Next meeting** – Tuesday 18th January 2022.